



VALDOSTA STATE UNIVERSITY

University Assessment Committee

Agenda

President's Board Room – West Hall

February 15, 2012 - 2:30 PM

www.valdosta.edu/uac/

Mission Statement

To foster an environment of continuous improvement in student learning and provision of services to the VSU community through the use of active, ongoing, and constructive assessments.

I. Introduction of Members

Committee Chair

Michael Black, Interim Director, Strategic Research and Analysis

President's Division

Melinda Cutchens, Administrative Specialist, Office of the President

Student Affairs

Shawn Phippen, Associate Director of Campus Recreation

Alumni Relations

John Trombetta, Director of Alumni Relations

Academic Affairs Administration

Stanley Jones, Registrar

Finance & Administration

Christy Coons-Yates - Director of Operations & Special Projects

College of Arts & Sciences

Peggy Moch, Associate Professor of Mathematics & Computer Sciences

Langdale College of Business Administration

Ray Elson, Associate Professor of Accounting & Finance

College of the Arts

Deborah Robson, Associate Professor of Communication Arts

College of Nursing

James Holland, Instructor of Nursing

Dewar College of Education

Lynn Minor, Director, Program and Unit Assessment

Odum Library

Deborah Davis, Associate Professor of Library Science and Archivist

Division of Social Work

Hanae Kanno, Assistant Professor of Social Work

Master of Library and Information Science Program

Colette Drouillard, Assistant Professor of Information Studies

General Education

Byron Brown, Professor of English

Ex Officio

Jane Kinney, Professor of English and Catalogue Editor

II. Opening Comments by Provost Gunter

III. Approval of April 28, 2010 minutes (distributed)

IV. Committee Service to the University

The UAC can assist our institution by improving assessment reporting procedures as well as evaluate the assessments themselves to ensure that departments are collecting meaningful data and using it for continuous improvement of their programs.

- Regional accreditation requires institutional commitment to the concept of quality enhancement through continuous assessment and improvement.
SACS Standard 3.3 - Institutional Effectiveness
 - 3.3.1 The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results in each of the following areas: (Institutional Effectiveness)
 - 3.3.1.1 educational programs, to include student learning outcomes
 - 3.3.1.2 administrative support services
 - 3.3.1.3 educational support services
 - 3.3.1.4 research within its educational mission, if appropriate
 - 3.3.1.5 community/public service within its educational mission, if appropriate
- Collaboration with units/departments for specific professional accreditation (distributed)
- Collaboration with other on-campus entities (i.e., General Education Council, college assessment committees)

V. Activities Since Last Meeting

- Collected and reviewed 2009-10 Institutional Effectiveness Reports (posted on UAC website)
- Collected and reviewed 2010-11 Institutional Effectiveness Plans (posted on UAC website)
- Collected 2010-11 Institutional Effectiveness Reports (not reviewed) – 91.9% submitted (analysis distributed) – **most pressing priority**. Model rubric attached.
- Collected 2011-12 Institutional Effectiveness Plans (not reviewed) – 92.6% submitted (analysis distributed) – **most pressing priority**
- Strategic Research and Analysis has provided data and limited assistance to various departments undergoing professional reaffirmation.
- All IERs and IEPs documents have been inserted into a Microsoft Access database by Strategic Research and Analysis.

VI. Comprehensive Program Review (CPR)

- Academic Affairs is revising comprehensive program review procedures and is currently in a pilot program this year. An annual data report will be a component of this new program. Working with IT, a comprehensive review data portal has been created and is currently being tested.
- USG is requiring additional levels of review for CPR to include external reviews by someone in the discipline and a member of the Regents Administrative Committee on Effectiveness and Accreditation (RACEA).
- USG requires each institution publish on a website the academic program review cycle and final review documents. The CPR page is currently a subpage of the UAC homepage:
<http://www.valdosta.edu/uac/ComprehensiveProgramReview.shtml>

VII. Goals/Plans

- Discussion: Strategic Focus proposal for a campus-wide assessment specialist or director of institutional effectiveness.
- Is there interest in hosting an assessment workshop for faculty/directors/department heads?
- SACS Fifth-Year Interim Report- due 2015
 - Impact Report of the Quality Enhancement Plan (A. Fuciarelli, QEP Chair)- due 2015

VIII. Other announcements

- M. Black will attend the Regents Administrative Committee on Effectiveness and Accreditation (RACEA) February 23-24 and will share what is learned at our next meeting.

IX. Meeting Schedule for 2011-12

- Schedule meeting dates and times for remainder. In the past, this committee has met from 8:00-9:00AM.

X. Adjournment