



# University Assessment Committee

## Minutes

Tuesday, October 20, 2020

4:00-5:00pm

via Teams

[www.valdosta.edu/uac](http://www.valdosta.edu/uac)

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### Mission Statement

*To foster an environment of continuous improvement in student learning and provision of services to the VSU community through the use of active, ongoing, and constructive assessments.*

*Members Present:* Michael Black, Terence Sullivan, Natalie Kuhlmann, Fanhoe Nie, Yvonne Landers, Hanae Kanno, Sudip Chakraborty, Ray Elson, Peggy Moch, Michael Holt

*Members Absent:* Deborah Robson, Michele Blankenship, Pepper Croft, Jane Kinney

Michael Black called the meeting to order at 4:03pm.

### I. Share Some Good News!

- Welcomed two new committee members representing the Division of Student Affairs: Zduy Chu and Mark McNalley
- Announced that Fall 2020 commencement will be held in the Bazemore-Hyder Stadium 12/14/2020. See announcements at <https://www.valdosta.edu/administration/advancement/event-services/commencement/>

### II. Approved September 21, 2020 minutes.

Minutes will be posted on UAC website.

### III. Continuing Business

- M. Black provided a short report from USG RACEA Meeting held via Teams on October 15, 2020.
- M. Black encouraged members to register and participate in the Assessment Institute which occurs this month.
- Review 2019-20 IERs and 2020-21 IEPs
  - Request memo sent to departments and units (July 29, 2020)
    - Reminder email sent to directors and deans on 10/13/20
  - Collected IERs and IEPs as of October 16, 2020: 96 of 155 (61.9%)
  - Review of file locations (V:\ drive)
  - Deadline for reviews: January 31, 2021
    - Link to evaluation form <https://goo.gl/zYig3k>
  - Review assignments (attached to meeting calendar invite)
  - Collectively evaluate an administrative and academic report

### VI. Announcements/Workshops

#### APL Training Classes

October 21, 2020 2:30-3:30pm, Collaborate Ultra, [Register](#) or email apl [at] valdosta.edu ahead of time for link



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### SmartEvals Training Class

October 21, 2020 4:00-5:00pm, Collaborate Ultra, [Register](#) or email soi [at] valdosta.edu ahead of time for link

November 16, 2020 4:00-5:00pm, Collaborate Ultra, [Register](#) or email soi [at] valdosta.edu ahead of time for link

## VII. UAC Meeting Schedule for Fall 2020 and Spring 2021

- November 18, 2020, 4:00-5:00, online: Teams [Join Microsoft Teams Meeting](#)
- January 25, 2021, 4:00-5:00, online: Teams [Join Microsoft Teams Meeting](#)
- February 23, 2021, 4:00-5:00, online: Teams [Join Microsoft Teams Meeting](#)
- March 24, 2021, 4:00-5:00, online: Teams [Join Microsoft Teams Meeting](#)
- April 22, 2021, 4:00-5:00, online: Teams [Join Microsoft Teams Meeting](#)

What if I cannot attend the meeting? Consider sending a representative for your unit. All UAC meetings are open meetings and guests are welcome.

## VIII. Adjourned at 4:43pm.